

NORTH HERTFORDSHIRE DISTRICT COUNCIL



19 June 2020

Our Ref Hitchin Committee/30.06.2020
Contact. Committee Services
Direct Dial. (01462) 474655
Email. committee.services@north-herts.gov.uk

To: Members of the Committee: Councillor Ian Albert, Councillor Clare Billing, Councillor Judi Billing MBE, Councillor Val Bryant, Councillor Paul Clark, Councillor Sam Collins, Councillor Elizabeth Dennis-Harburg, Councillor Simon Harwood, Councillor Keith Hoskins MBE, Councillor Mike Hughson, Councillor Martin Stears-Handscorn, Councillor Kay Tart and Councillor Richard Thake

NOTICE IS HEREBY GIVEN OF A

MEETING OF THE HITCHIN COMMITTEE

to be held as

A VIRTUAL MEETING

On

TUESDAY, 30TH JUNE, 2020 AT 7.30 PM

Yours sincerely,

Jeanette Thompson
Service Director – Legal and Community

****MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION ON YOUR TABLET BEFORE ATTENDING THE MEETING****

Agenda **Part I**

Item	Page
1. ELECTION OF A CHAIR FOR THE CIVIC YEAR 2020/21 To elect a Chair of the Hitchin Committee for the Civic Year 2020/21	
2. APOLOGIES FOR ABSENCE	
3. ELECTION OF A VICE-CHAIR FOR THE CIVIC YEAR 2020/21 To elect a Vice-Chair of the Hitchin Committee for the Civic Year 2020/21	
4. NOTIFICATION OF OTHER BUSINESS Members should notify the Chair of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chair will decide whether any item(s) raised will be considered.	
5. CHAIR'S ANNOUNCEMENTS Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chair of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
6. PUBLIC PARTICIPATION To receive petitions, comments and questions from the public, including: (1) Phase	
7. HITCHIN BID MANAGER To receive a verbal presentation from the Hitchin BID Manager.	
8. PLANNING OBLIGATIONS ANNUAL UPDATE REPORT OF THE DEVELOPMENT AND CONSERVATION MANAGER To provide the Hitchin Committee with an annual update of S106 Planning Obligations activity.	(Pages 5 - 28)

9. GRANTS & COMMUNITY UPDATE (Pages
REPORT OF THE POLICY AND COMMUNITY ENGAGEMENT MANAGER 29 - 38)

To update the Committee on the activities and actions of the Communities Officer, to advise on the current expenditure and balances of the delegated budgets and to consider applications for grant funding.

10. WARD MATTERS AND OUTSIDE ORGANISATIONS - MEMBERS' REPORTS

To receive any verbal reports from Members regarding Ward matters and Outside Organisations.

11. POSSIBLE AGENDA ITEMS FOR FUTURE MEETINGS

The Chair to lead a discussion regarding possible agenda items for future meetings.

This page is intentionally left blank

**HITCHIN COMMITTEE
30 JUNE 2020**

***PART 1 – PUBLIC DOCUMENT**

TITLE OF REPORT: ANNUAL UPDATE ON S106 OBLIGATIONS FOR HITCHIN COMMITTEE

REPORT OF THE DEVELOPMENT AND CONSERVATION MANAGER

EXECUTIVE MEMBER: PLANNING AND TRANSPORT

COUNCIL PRIORITY: ATTRACTIVE AND THRIVING

1. EXECUTIVE SUMMARY

- 1.1 This report provides Members of the Hitchin Committee with the annual update on the details of progress made on all Section 106 Obligations within the Hitchin Committee area during the financial year 2019/20.
- 1.2 The format of the information presented reflects the diminishing role of discretionary Section 106 funds, that unilateral undertakings are very rarely received and changing restrictions around the collection and distribution of funds. The information provided in the associated tables reflects this. Tables 1 and 1a set out the details of all new Section 106 Obligations entered into between developers and the Council during the financial year 2019/20 within the Hitchin area. Table 2 sets out details of all payments received from developers relating to developments and earlier agreements and identifies which projects the money has been received for, again a record of the financial year 2019/20. Table 3 sets out details of remaining funds that have yet to be allocated for Hitchin (see appendix 1).
- 1.3 The report also sets out the current position with respect to changing legislation, how future planning policy may reflect this and outlines progress of a revised strategy to seek wider community and ward Member involvement in identifying relevant projects at the earliest possible stage in the planning process.

2. RECOMMENDATIONS

- 2.1 That Members note the content of this report.
- 2.2 That Members agree that a report shall continue to be presented on an annual basis to the Area Committee, which sets out full records of all Section 106 activity for the preceding financial year and which reflects changes in legislation and practice.

- 2.3 That, other than where a contribution has been negotiated for a specific purpose or project, Ward Members of the area where the Section 106 Obligation or Unilateral Undertaking funding is generated and the Area Committee be consulted prior to funding being allocated away from that area. Members must note that the discretionary funds are rapidly diminishing and will not be replaced under current legislation and practice, for reasons that are set out in this report.

3. REASONS FOR RECOMMENDATIONS

- 3.1 To ensure that there is a robust system for negotiating and managing Section 106 Obligations and Unilateral Undertakings, that records activity for each financial year and is placed in the public domain.
- 3.2 To ensure that the process is kept under constant review and Member scrutiny and that the risk associated with this activity is managed in an appropriate manner.

4. ALTERNATIVE OPTIONS CONSIDERED

- 4.1 It is not considered that an alternative viable option is available at this time for the Council to manage and maintain records of Section 106 agreements and Unilateral Undertakings.
- 4.2 Starting in December 2020 the Ministry for Housing Communities and Local Government will require each local authority in England to provide annual Infrastructure Funding Statements (IFS). Such statements will require a full annual audit of all S106 activity throughout the District and the information to be provided will be very similar to that which is presented to each Area Committee but will of course cover the whole District and cannot be differentiated into Area Committee records. Following the preparation and publication of the first IFS in December 2020 it will in my view be necessary to review how this information is reported to future Area Committees.

5. CONSULTATION WITH RELEVANT MEMBERS AND EXTERNAL ORGANISATIONS

- 5.1 This report is being presented to each Area Committee so that all Ward Members are fully aware of the progress and updated in relation this matter. No external organisations have been consulted.

6. FORWARD PLAN

- 6.1 This report does not contain a recommendation on a key decision and has not been referred to in the Forward Plan.

7. BACKGROUND

- 7.1 The Council introduced a Planning Obligations supplementary planning document (SPD) in 2006 giving a formula for developers to calculate what their Section 106 costs might be. Its introduction has led to the majority of sites within the District since 2006 contributing towards the cost of infrastructure. Unilateral undertakings are a particular type of obligation under Section 106 that are only signed by the developer, instead of bilaterally by both the Council, and the developer.

- 7.2 The main objective of the SPD was to ensure that the additional demands upon infrastructure, services and facilities from new development are provided for and are put in place at the right time to contribute to the Council's priorities and capital programme.
- 7.3 The Community Infrastructure levy (CIL) regulations came into force in April 2010. It is unlikely that the Council will adopt a Community Infrastructure Charging Schedule for the foreseeable future and certainly not for strategic sites and sites which have specific local infrastructure demands. A decision whether to adopt a CIL charging schedule will also depend on regulations at that time, bearing in mind that the government has revised CIL regulations every year since their inception in 2010 giving no consistency to how a local planning authority can plan its implementation.
- 7.4 The implementation of the changes to the Community Infrastructure Levy Regulations introduced in April 2015 with regard to the pooling limits has meant that the 'tariff' system used to calculate contributions as set out in the SPD is now principally used only as a negotiating tool associated with a specific infrastructure project, otherwise it has little or no relevance. The pooling restriction was however lifted on 1 September 2019.
- 7.5 It has been agreed previously that annual reports on the status of the agreements be presented to the Area Committees so that Members are fully aware of the infrastructure projects the contributions are used towards in their particular area.

8. RELEVANT CONSIDERATIONS

8.1 Current legislation

- 8.1.1 The Community Infrastructure Levy (CIL) regulations set out three statutory tests which must be satisfied in order for planning obligations to be required. These tests are also set out within The National Planning Policy Framework (NPPF) which came into force on 28 March 2012 and repeated in the latest version of the NPPF (February 2019). The three statutory which all S106 Obligations must comply with are as follows:

- **Necessary to make the proposed development acceptable in planning terms;**
- **Directly related to the proposed development; and**
- **Fair and reasonably related in scale and kind to the proposed development**

- 8.1.2 The pooling limit introduced in April 2015 applied to any obligation which was completed after 6 April 2010. From 6 April 2015, in the determination of a planning application after this date the local planning authority was not allowed to request S106 funding for an 'infrastructure project' or 'types of infrastructure' if more than **5** obligations since 6 April 2010 have already been committed to that project.

A 'type of infrastructure' relates to the categories set out in the Council's SPD and is as follows:-

- community centre/halls;
- leisure facilities;
- play space;
- pitch sport;

- informal open space;
- sustainable transport; and
- waste collection facilities and recycling.

There is also provision for contributions towards public realm from non-residential development.

8.1.3 The Housing White Paper (February 2017) indicated that CIL was to be reviewed in Autumn 2017 in preparation for the Budget which was to include reform of S106 Obligations. This review was completed in September 2018 and one of its key recommendations was to abolish the 'pooling' restriction as it has the effect of preventing local planning authorities from considering the cumulative effect of developments on key services and infrastructure. The government had indicated that it would introduce legislation to remove the pooling restrictions which would represent a positive reform by providing more scope for Section 106 Obligations but also less incentive to adopt a CIL tariff as a result. The limitation was finally lifted by revisions to relevant regulations on 1 September 2019. The implication for this loosening of restrictions are being considered by officers and will be reflected in the forthcoming new Supplementary Planning Document relating to Planning Obligations. The draft document was presented to Cabinet in January 2020 and following a consultation exercise the final version will be presented to Cabinet in July 2020. Due to the postponement of the 2011-2031 Local Plan, the new SPD cannot be adopted until the new Local Plan is adopted, so any resolution to adopt the SPD will need to await the completion of the new Local Plan.

8.2. Implications for the collecting of infrastructure contributions

8.2.1 The pooling restrictions related to the determination of planning applications after 6 April 2015 but it did not prevent:-

- i) the pooling of the contributions from more than 5 obligations which have been completed since 6 April 2010. This means that already collected S106 money from obligations after 6 April 2010 can still be pooled more than 5 times and spent after 6 April 2015. I would also confirm that this does not affect any funds that remain from prior to 2010 which to date have either not been allocated to a specific project or the implementation and spend is beyond 2015.
- ii) payments being collected after 6th April 2015 provided the obligations were before this date and they can be allocated as at present.

8.2.2 I can confirm that since 6 April 2010 more than 5 obligations have already been agreed breaching the pooling limit on each of the categories in the SPD and from April 2015 no further obligations have been agreed using the 'tariff system' within the SPD.

8.2.3 As the agreement to contributions now relate to specific infrastructure projects it is necessary for the Local Planning Authority to be a party to any agreement so the present and future use of Unilateral Undertakings will be limited and only used in exceptional circumstances.

- 8.2.4 Negotiations to seek contributions in accordance with the legislation and in particular the tests continue but, as reported in previous years, there have been more challenges by developers citing amongst other matters the viability of a scheme and the specific need for the contributions.
- 8.2.5 Over the last few years, since the changes to the regulations Officers have progressed a limited number of agreements for major developments with the emphasis being the justification in order that the authority are not open to challenge. The agreed heads of terms for any application are set out in reports to the Planning Control Committee or delegated file notes associated with each planning application.
- 8.2.6 Some Members may recall that in 2017 I advised at the Area Committee meeting that the government had updated and modified the Planning Practice Guidance as of the 28th November 2014 and it stated that no contributions should be sought from developments of 10 or less units and in certain designated rural areas the Council may apply a lower threshold of 5 units or less where no affordable housing or tariffs should be sought. This restriction remains in place. This means that in the vast majority of circumstances as well as the statutory restrictions outlined above the Council can only seek financial contributions from developments of more than 10 dwellings.

8.3 Use of existing funds

- 8.3.1 The three tests set out in paragraph 8.1.1 equally apply when allocating the monies received for the defined purpose. The applicant who has entered into a Section 106 Obligation or a unilateral undertaking has a right to seek a refund if these monies are not used for the appropriate purposes identified in either the specific agreement or the adopted SPD. Moreover, most Section 106 Obligations contain a 10 year pay back clause which the Council must meet if it has been unable to spend / allocate the funds to the identified project.
- 8.3.2 The important issue in this respect is that the spending of the contributions must be to **mitigate the effect of the development** i.e. that is the only reason for seeking contributions in the first instance.
- 8.3.3 An example of this would be an increased use and pressure on any play space within the vicinity of the site which may require additional equipment. There is no restriction for drawing down contributions from both Section 106 and UUs for a specific project subject to the recent changes in legislation.
- 8.3.4 To summarise the overall strategy for the spending of this money is principally by way of the Council's adopted capital projects and strategies e.g. the Greenspace Management Strategy which provides the background and justification for projects.
- 8.3.5 For infrastructure projects in Hitchin, outside of the control of this Council, where a commitment is shown and there is a justifiable need to improve the infrastructure, a project plan is required together with an order or receipt, before the contributions would be payable. Finally, other projects have been identified and come forward through local Councillors or the Community Development Officers.

8.4 SECTION 106 ACTIVITY FOR HITCHIN 2019/20

8.4.1 **Table 1:** All new Section 106 Obligations entered into for Hitchin during the financial year 2019/20 and up to now:

Town	Planning ref	Site Address and development	Date of Agreement
Hitchin	18/02433/FP	65 Bury Mead Road, Hitchin: Residential development comprising of three blocks of flats to provide 21 dwellings (15 x 2 bedroom flats, 6 x 1 bedroom flats) including 42 parking spaces and replacement vehicular access (as amended by drawing 2017-53-PL.001A received 06/11/2018).	08.06.19
Hitchin	19/01416/HYA	<p>Land At 25-35 John Baker Place And 1-36 Freemans Close Hitchin Hertfordshire</p> <p>Development A - Full planning application comprising : Phase 1 - construction of a five storey block containing 37 x one bedroom apartments (affordable retirement living tenure), ground floor supermarket (Class A1) and hot food takeaway unit (Class A5) and Phase - 2 construction of two x four storey residential apartment blocks containing 24 x one bedroom apartments (affordable rent and affordable living tenure) and 6 x one bedroom and 16 x two bedroom apartments (open market housing) together with associated vehicular and pedestrian access, car parking, landscaping and ancillary works, following demolition of existing buildings.</p> <p>Development B - Outline planning application comprising: Phase 3 - the erection of 32 x one and two bedroom apartments and 14 x three bedroom houses (open market housing) following demolition of existing buildings. Matters of appearance, landscaping, and scale are reserved.</p>	08.06.20

8.4.2 **Table 1a:** Agreed Section 106 provisions within the Obligations referenced in table 1 (NHDC services only). Please note that these funds are only paid to the Council as development commences. If development does not go ahead these funds will not be paid.

Town	Planning Ref	Date of Agreement	Amount	Details
Hitchin	18/02433/FP	08.06.19	£22,182.55(index linked)	Towards the provision of affordable housing in North Hertfordshire (allocated at the advice of Housing Officers)
Hitchin	18/02433/FP	08.06.19	£5,482(index linked)	Informal Open Space – towards the Burymead Springs Management Plan (allocated at the advice of Parks and Countryside Team)
Hitchin	18/02433/FP	08.06.19	£546(index linked)	Waste collection and recycling facilities associated with the development (funds automatically transferred to waste collection services as and when required)
Hitchin	19/01416/HYA	08.06.20	£48,130.61(index linked)	For GP provision in Hitchin, to be transferred to CCG
Hitchin	19/01416/HYA	08.06.20	£3,984.00(index linked)	Waste collection and recycling. To be transferred to Waste Management Services

8.4.3 **Table 2:** Payments received during financial year 2019/20 in relation to NHDC services following earlier Section 106 Obligations:

Town	Application details	Date of agreement	Benefits secured	Date received and amount	Payback date	details
Hitchin	15/00192/1 Hitchin cricket and Hockey Ground, Lucas Lane, Hitchin: Development A) Outline application for erection of 27 dwellings with access off Lucas	17.03.16	Waste collection and recycling for the development	21.05.19 £2,781.36	21.05.29	To be transferred to waste services

	Len. Development B) 8 x 15m floodlight columns					
Hitchin	15/00192/1 Hitchin cricket and Hockey Ground, Lucas Lane, Hitchin: Development A) Outline application for erection of 27 dwellings with access off Lucas Len. Development B) 8 x 15m floodlight columns	17.03.16	Off site affordable housing	27.08.19 £261,065.97	27.08.29	Live to be allocated
Hitchin	17/01496/1 Legion House, Paynes Park, Hitchin, SG5 1EH Residential development comprising 3- storey building to provide 3 x 1 and 9 x 2-bed flats together with all associated works and bin and cycle store following demolition of existing building	18.12.17	Waste collection and recycling	27.08.19 £324.71	27.08.29	To be transferred to waste services

- 8.4.4 **Table 3:** Current held funds for Hitchin Area that remain to be allocated - see appendix 1.
- 8.4.5 From the tables set out in appendix 1 and for ease of reference I set out below a list of the remaining discretionary funds which have not been allocated under each category for Hitchin:

Hitchin:

IT Project specific for development at North Hertfordshire College: £660

Play Space: £5,632.62

Public Realm (town centre projects only): £9,952.18

Sustainable Transport Infrastructure: £73,725.65

Traffic Regulation Orders (TROs): £11,587.62

Waste Collection and Recycling Provision at new developments: £3,106.07

Open Space: £33,041.52

Open Space Maintenance: £6,413.13

- 8.4.6 As can be seen from these tables, as a result of CIL regulation restrictions, the number of new S106 Obligations entered into in the last financial year is very low. Also the discretionary pot and available funds where some discretion is allowed as to which projects can be funded is diminishing and will not be replaced without a significant loosening of the CIL regulations. As a result of these realities and without an adopted CIL tariff the Council must look at other strategies to maximise the return of S106 funding for the benefit of our communities.

8.4.7 NEXT STEPS

- 8.4.8 To maximise future returns from S106 Obligations focus must turn to identifying relevant projects before the grant of planning permission and it is this area where work is on-going to improve the level of Member and community involvement
- 8.4.9 Officers are working with relevant Executive Members to establish a more effective ward councillor consultation process for each qualifying planning application in their areas. A balance will need to be struck between enabling Councillors to remain neutral on the outcome of the planning application (importantly not fettering their discretion if they sit on the Planning Control Committee) whilst at the same time assisting officers in identifying local projects which may benefit from S106 funds.
- 8.4.10 For Parished areas and areas with Town Council representation this new process will also involve greater involvement with the Parish and Town Councils, again striking a balance between allowing Parish and Town Council's to express their opinion on the merits of an planning application proposal but also seeking their input both as identifiers of potential projects and the deliverers of those projects in many instances.
- 8.4.11 For the remaining but ever diminishing discretionary funds Community Development Officers will continue to work with the Development and Conservation Manager and S106 Monitoring and Compliance Officer to distribute these funds to relevant organisations who are able to deliver key infrastructure for the benefit of the wider community.

9. LEGAL IMPLICATIONS

- 9.1 The Council requires Section 106 Agreements and Unilateral Undertakings where appropriate under the Town and Country Planning Acts where development involves matters which cannot be controlled by planning conditions. There are strict rules which govern the negotiation and implementation of matters covered by Section 106 Agreements and in essence these need to relate to the development proposed both in scale and kind. The Section 106 SPD has been formulated with those principles in mind and the implementation of the SPD is being undertaken in a satisfactory manner.

10. FINANCIAL IMPLICATIONS

- 10.1 Interest accruing on S106 receipts is pooled corporately and included in the total income arising from investments. This is the case with all of the Council's 'reserves' and investment interest is then used to contribute towards General Fund revenue expenditure. Risk arising from interest rate fluctuations is considered in the Corporate Business Planning process and is a consideration when setting the level of balances. There may be occasions where the S106 agreement requires a refund with interest in the event that prescribed works are not acted upon.
- 10.2 The financial implications of a planning permission may be agreed but if the planning permission is not implemented the monies will not be received.
- 10.3 When negotiating monies for capital schemes there may be a delay in implementing those schemes which may result in a change of cost.

11. RISK IMPLICATIONS

- 11.1 The work associated with the implementation of the requirements of the Community Infrastructure Levy Regulations and the Section 106 SPD is currently contained within the existing work plans and resources. A review of the document has been incorporated within the work programme for the Local Plan following the resolution of Cabinet in July 2103 not to pursue a Community Infrastructure Levy for this Council for the time being.

12 EQUALITIES IMPLICATIONS

- 12.1 The Equality Act 2010 came into force on the 1st October 2010, a major piece of legislation. The Act also created a new Public Sector Equality Duty, which came into force on the 5th April 2011. There is a General duty, described in 12.2, that public bodies must meet, underpinned by more specific duties which are designed to help meet them.
- 12.2 In line with the Public Sector Equality Duty, public bodies must, in the exercise of its functions, give **due regard** to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.
- 12.3 There are not considered to be any direct equality issues arising from this report.

13. SOCIAL VALUE IMPLICATIONS

- 13.1 As the recommendations made in this report do not constitute a public service contract, the measurement of 'social value' as required by the Public Services (Social Value) Act 2012 need not be applied, although equalities implications and opportunities are identified in the relevant section at paragraphs 12.

14. ENVIRONMENTAL IMPLICATIONS

- 14.1 There are no known Environmental Implications associated with this report.

15 HUMAN RESOURCE IMPLICATIONS

- 15.1 There are no new human resource implications arising from the contents of this report as the monitoring of Section 106 and Unilateral Undertakings is currently undertaken using existing staff resources.

16. APPENDICES

- 16.1 **Appendix 1 - Table 4:** Current held funds for Hitchin.

17. CONTACT OFFICERS

Report Author

- 17.1 Simon Ellis, Development and Conservation Manager
01462 474264 simon.ellis@north-herts.gov.uk

Contributors

- 17.2 Stephanie Blunt, Section 106 Monitoring and Compliance Officer
01462 474308 stephanie.blunt@north-herts.gov.uk
- 17.3 Dean Fury, Community Support Accountant
01462 474509 dean.fury@north-herts.gov.uk

18. BACKGROUND PAPERS

- 18.1 Section 106 Supplementary Planning Document adopted November 2006 and monitoring report.

This page is intentionally left blank

Table 5 - Live Contributions - Hitchin

Town: Hitchin Planning Obligation Type: Affordable Housing

TOWN/ AREA	NHDC/ HCC/ Parish recipient of funds	Details of Related Application - inc ref. No. proposal/address	Date of Agreement	Agreement Type	Benefits Secured	Repayment Date (if part or whole of sum not spent)	Amount Received	Balance remaining: to be allocated/Spent	Status
Hitchin	NHDC	15/00192/1 Hitchin Cricket and Hockey Ground, Lucas Lane, Hitchin Development A) Outline application for erection of 27 dwellings with access from Lucas Lane - details of scale, layout, design and landscaping are reserved;	17/03/2016	S106	Affordable Housing To be applied by NHDC towards the provision of off-site affordable housing within the District of North Hertfordshire.	27/08/2029	261,065.97	261,065.97	LIVE TO BE ALLOCATED
Hitchin	NHDC	17/01496/1 Legion House, Paynes Park, Hitchin, SG5 1EH Residential development comprising 3-storey building to provide 3 x 1 and 9 x 2-bed flats together with all associated works and bin and cycle store following demolition of existing building	18/12/2017	UU	Affordable Housing To be applied towards the provision of off-site Affordable Housing within the District		91,036.44	91,036.44	LIVE TO BE ALLOCATED
							Total	352,102.41	

Table 5 - Live Contributions - Hitchin

Town: Hitchin Planning Obligation: Informal Open Space

TOWN/ AREA	NHDC/ HCC/ Parish recipient of funds	Details of Related Application - inc ref. No. proposal/address	Date of Agreement	Agreement Type	Benefits Secured	Repayment Date (if part or whole of sum not spent)	Amount Received	Balance remaining: to be allocated/Spent	Status
Hitchin	NHDC	10/00344/1 Land rear of 83-84, Tilehouse Street, Hitchin, SG5 Residential development comprising terrace of 3 x 2-bed dwellings together with associated parking	15/02/2010	UU	Informal Open Space Spent improvements at Smithsons Recreation Ground Balance to be allocated to alternative project	N/A	1,086.76	854.40	Part spent, balance live to be allocated
Hitchin	NHDC	12/01122/1 34a Woolgrove Road, Hitchin, SG4 0AT Erection of one 3 bedroom detached dwelling, detached garage and associated works following demolition of existing garage and workshop	31/05/2012	UU	Informal Open Space	N/A	561.65	561.65	Live to be allocated

Total

1,416.05

Table 5 - Live Contributions - Hitchin

Town: Hitchin Planning Obligation: Information Technology

TOWN/ AREA	NHDC/ HCC/ Parish recipient of funds	Details of Related Application - inc ref. No. proposal/address	Date of Agreement	Agreement Type	Benefits Secured	Repayment Date (if part or whole of sum not spent)	Amount Received	Balance remaini ng: to be allocate d/Spent	Status
Hitchin	NHDC	15/02069/1 North Hertfordshire College, Willian Road, Hitchin Residential development of 85 dwellings comprising 6 apartment blocks to accommodate 75 x 1 and 2 bedroom apartments together with two terraces of 3 x 3 bed houses and 1 terrace of 4 x 3 bed houses; provision of 120 parking spaces, associated landscaping and vehicular access from Cambridge Road, Willian Road and Hampden Road following demolition of existing college building	13/05/2016	S106	Information Technology £500 (index linked) towards the cost of provision of homeworking technology in each flat and a community website to encourage car sharing real time information. Note: This obligation is for the setting up of a community website to enable homeworking equipment within the flats. When know these funds will need to be given to the community group set up to look after this	28/11/2027	660.00	660.00	Live to be allocated

Total £660.00

Table 5 - Live Contributions - Hitchin

Town: Hitchin Planning Obligation: Open Space

TOWN/ AREA	NHDC/ HCC/ Parish recipien t of funds	Details of Related Application - inc ref. No. proposal/address	Date of Agreement	Agreement Type	Benefits Secured	Repayment Date (if part or whole of sum not spent)	Amount Received	Balance remaining: to be allocated/Spent	Status
Hitchin	NHDC	15/02069/1 North Hertfordshire College, Willian Road, Hitchin Residential development of 85 dwellings comprising 6 apartment blocks to accommodate 75 x 1 and 2 bedroom apartments together with two terraces of 3 x 3 bed houses and 1 terrace of 4 x 3 bed houses; provision of 120 parking spaces, associated landscaping and vehicular access from Cambridge Road, Willian Road and Hampden Road following demolition of existing college building	13/05/2016	S106	Open Space Towards improvements at Walsworth Common including public access Note: Potential spend on Greenspace Action Plan for Walsworth Common	28/11/2027	33,014.52	33,014.52	Live to be allocated
Hitchin	NHDC	15/02831/1 Land East Of Cooks Way, Cambridge Road, Hitchin 3-storey residential development comprising 8 x 1-bed and 10 x 2-bed flats together with associated amenity space, parking, cycle shed and refuge store	10/06/2016	S106	Open Space Maintenance Contribution Towards improvements at Walsworth Common, Hitchin and public access improvements Ground Maintenance Service Manager aware of funds. To be considered in line with the Management Plan for the Common	05/10/2027	6,413.13	6,413.13	Live to be allocated

Table 5 - Live Contributions - Hitchin

Town Hitchin Planning Obligation: Play Space

TOWN/ AREA	NHDC/ HCC/ Parish recipient of funds	Details of Related Application - inc ref. No. proposal/address	Date of Agreement	Agreement Type	Benefits Secured	Repayment Date (if part or whole of sum not spent)	Amount Received	Balance remaining: to be allocated/Spent	Status
Hitchin	NHDC	07/00816/1 1a Verulam Road, Hitchin Three storey studio apartment following demolition of existing workshop	19/03/2007	UU	Play Space Spent play equipment at Walsworth Common play area. Balance of £35.73 remains which is to be reallocated	N/A	423.84	35.73	Part spent - balance to be allocated
Hitchin	NHDC	10/00344/1 Land rear of 83-84, Tilehouse Street, Hitchin, SG5 Residential development comprising terrace of 3 x 2-bed dwellings together with associated parking	15/02/2010	UU	Play Space Spent improvements at Smithsons Recreation Ground		2,010.51	1,580.64	Part spent, balance live to be allocated
Hitchin	NHDC	12/01122/1 34a Woolgrove Road, Hitchin, SG4 0AT Erection of one 3 bedroom detached dwelling, detached garage and associated works following demolition of existing garage and workshop	31/05/2012	UU	Play Space	N/A	1,038.22	1,038.80	Live to be allocated
Hitchin	NHDC	13/00270/1 113 Cambridge Road, Hitchin, SG4 0JH Detached 4 bedroom dwelling utilising existing access to no.113.	14/03/2013	UU	Play Space	N/A	1,006.12	1,006.12	Live to be allocated
Hitchin	NHDC	13/03044/1 46-48 Bradleys Corner, Hitchin Two 3-bedroom detached houses with vehicular access from Desborough Road	Not Listed	UU	Play Space	N/A	1,971.33	1,971.33	Live to be allocated

Total

5,632.62

Table 5 - Live Contributions - Hitchin

Town: Hitchin Planning Obligation: Public Realm

TOWN/ AREA	NHDC/ HCC/ Parish recipient of funds	Details of Related Application - inc ref. No. proposal/address	Date of Agreement	Agreement Type	Benefits Secured	Repayment Date (if part or whole of sum not spent)	Amount Received	Balance remaining: to be allocated/Spent	Status
Hitchin	NHDC	11/00694/1 Lyon Court, Walsworth Road, Hitchin, SG4 9SX Change of use of offices (Use Class B1(A)) and extension to provide 423sqm of convenience store floorspace (including retail, holding and back of house areas (Use Class A1)) and 35 flats (Use Class C3) with associated landscaping, car and cycle parking	15/09/2011	UU	Public Realm	N/A	9,952.18	9,952.18	Live to be allocated

Table 5 - Live Contributions - Hitchin

Town: Hitchin Planning Obligation: Sustainable Transport

TOWN/ AREA	NHDC/ HCC/ Parish recipient of funds	Details of Related Application - inc ref. No. proposal/address	Date of Agreement	Agreement Type	Benefits Secured	Repayment Date (if part or whole of sum not spent)	Amount Received	Balance remaining: to be allocated/Spent	Status
Hitchin	NHDC	07/01052/1 Benslow Music Trust, Benslow Lane, Hitchin Two storey extensions to east and west sides of existing building 'Fieldfares' to provide student accommodation comprising 16 bedrooms, kitchen, practice and ensemble room; insertion of dormer window in rear roof slope of existing building and provision of 4 additional car parking spaces	30/05/2007	UU	Sustainable Transport Informally allocated to HCC Project: CM12 - awaiting details from HCC	N/A	2,346.09	2,346.09	Live to be allocated
Hitchin	NHDC	07/02740/1 60 Old Park Road, Hitchin Part two storey and part single storey rear extension to facilitate conversion of existing dwelling into two 2-bedroom dwellings following demolition of existing single storey extension	23/01/2008	UU	Sustainable Transport Informally allocated to HCC Project: CM12 - awaiting details form HCC	N/A	825.68	825.68	Live to be allocated
Hitchin	NHDC	08/00571/1 1-1A Florence Street, Hitchin Erection of terrace of three 3-bedroom town house dwellings with integral car ports following demolition of existing commercial premises	10/03/2008	UU	Sustainable Transport Informally allocated to HCC Project: CM18	N/A	1,827.07	1,827.07	Live to be allocated
Hitchin	NHDC	08/01086/1 Pinehill Hospital Extension to car park to provide 18 additional spaces	14/07/2008	UU	Sustainable Transport Informally allocated to HCC Project Cycle Route 8	N/A	9,989.46	9,989.46	Live to be allocated
Hitchin	NHDC	08/01416/1 5-6 Bilton Road, Hitchin Erection of two 2 storey industrial buildings to provide 8 units for use classes B1c, B2 & B8 together with associated parking following demolition of existing buildings and temporary structures		UU	Sustainable Transport Informally allocated to HCC Project: CM12 - awaiting details from HCC	N/A	20,792.00	20,792.00	Live to be allocated
Hitchin	NHDC	08/02132/1 43 Byron Close, Hitchin Two bedroom dwelling attached to existing semi-detached dwellings; formation of vehicular access to proposed car parking providing an additional 1.5 spaces	Not listed	UU	Sustainable Transport Informally allocated to HCC Project: CM12 - awaiting details from HCC	N/A	627.00	627.00	Live to be allocated
Hitchin	NHDC	09/00798/1 Land off St Faiths Close, Hitchin Erection of detached 3-bedroom house together with associated parking and landscaping	13/07/2009	UU	Sustainable Transport Informally allocated to HCC Project Cycle Route 8	N/A	1,254.14	1,254.14	Live to be allocated

Table 5 - Live Contributions - Hitchin

Hitchin	NHDC	09/01099/1 The Silver Moon, Bedford Road, Hitchin Change of use from Public House (Class A4) to residential dwelling (Class C3)	14/07/2009	UU	Sustainable Transport Informally allocated to HCC Project: CM12 - awaiting details from HCC	N/A	1,163.91	1,163.91	Live to be allocated
Hitchin	NHDC	09/01949/1 88 Times Close, Hitchin Erection of two 3-bed houses as semi-detached dwellings together with detached garage for each dwelling and associated parking	19/06/2009	UU	Sustainable Transport Informally allocated to HCC Project: CM18	N/A	2,821.80	2,821.80	Live to be allocated
Hitchin	NHDC	09/02165/1 30 and 31 Tristram Road and land to r/o 25-31 Tristram Road, Hitchin Redevelopment of land to r/o 25-31 Tristram Road to facilitate residential development of affordable housing comprising one 3-storey block to provide 7 one-bedroom flats; 8 two-bedroom houses as 4 semi-detached pairs; 1 detached bungalow and 1 five-bedroom detached house; provision of detached bin and cycle store; provision of 27 car parking spaces and creation of adoptable access road following demolition of 30 and 31 Tristram Road	02/08/2010	UU	Sustainable Transport Informally allocated to HCC Project Cycle Route 8	N/A	11,500.00	11,500.00	Live to be allocated
Hitchin	NHDC	10/00344/1 Land rear of 83-84, Tilehouse Street, Hitchin, SG5 Residential development comprising terrace of 3 x 2-bed dwellings together with associated parking	15/02/2010	UU	Sustainable Transport Spent Bridge Street Crossing £433.08. Balance allocated to HCC Project: CM12 - awaiting details from HCC		1,933.08	1,500.00	Part spent - balance to be allocated
Hitchin	NHDC	10/00475/1 66b Dacre Road, Hitchin Conversion and alterations to existing garage/workshop to provide 1 one-bedroom dwelling with associated parking	04/03/2010	UU	Sustainable Transport Informally allocated to HCC Project: CM12 - awaiting details from HCC	N/A	644.36	644.36	Live to be allocated
Hitchin	NHDC	10/01299/1 19 Latchmore Close, Hitchin Residential development of 3 dwellings comprising one detached 3-bedroom dwelling and two 2-bedroom dwellings as semi-detached pair together with associated parking and landscaping following the demolition of existing bungalow	18/06/2010	UU	Sustainable Transport Informally allocated to HCC Project: CM12 - awaiting details from HCC	N/A	1,827.07	1,527.07	Live to be allocated
Hitchin	NHDC	10/01630/1 4 Water Lane, Hitchin, SG5 1TX Residential development to provide terrace of 4 x 3 bed dwellings together with associated parking following demolition of existing property and garages	01/10/2010	UU	Sustainable Transport Informally allocated to HCC Project: CM18	N/A	2,508.27	2,508.27	Live to be allocated
Hitchin	NHDC	10/02542/1 Highover Cottages, Highover Way, Hitchin Erection of 3-bedroom detached dwelling together with provision of associated parking comprising 2 spaces for new dwelling and 1 space each for existing cottages	02/12/2010	UU	Sustainable Transport Informally allocated to HCC Project: CM12 - awaiting details from HCC	N/A	1,254.14	1,254.14	Live to be allocated
Hitchin	NHDC	10/03032/1 271 Bedford Road, Hitchin, SG5 2UG Extension of time for previously approved planning permission under planning ref 07/02288/1 granted on 29 October 2007 for the erection of two storey building to provide 8 two-bedroom flats together with associated parking and cycle store and alterations to existing access following demolition of existing bungalow.	Not listed	UU	Sustainable Transport Informally allocated to HCC Project: CM18	N/A	2,577.44	2,577.45	Live to be allocated

Table 5 - Live Contributions - Hitchin

Hitchin	NHDC	11/00265/1 6 Station Terrace, Hitchin SG4 9UN Erection of 2 x 3-bedroom dwellings as semi-detached pair together with associated cycle store	03/02/2011	UU	Sustainable Transport Informally allocated to HCC Project: CM18	N/A	1,500.00	1,500.00	Live to be allocated
Hitchin	NHDC	11/00382/1 104 Bedford Road, Hitchin, SG5 2UE Erection of 2 x 4-bedroom detached dwellings together with associated parking; alterations to existing vehicular access to serve proposed dwellings and existing bungalow	27/05/2011	UU	Sustainable Transport Informally allocated to HCC Project: CM18	N/A	2,577.44	2,577.44	Live to be allocated
Hitchin	NHDC	12/01077/1 22 Bridge Street, Hitchin, SG5 2DF Erection of 3 x three bedroom semi-detached dwellings and 1 x three bedroom detached dwelling with parking spaces and associated works following demolition of existing building	12/08/2012	UU	Sustainable Transport Informally allocated to HCC Project Cycle Route 8	N/A	3,866.17	3,866.17	Live to be allocated
Hitchin	NHDC	12/01122/1 34a Woolgrove Road, Hitchin, SG4 0AT Erection of one 3 bedroom detached dwelling, detached garage and associated works following demolition of existing garage and workshop	31/05/2012	UU	Sustainable Transport Informally allocated to HCC Project: CM12 - awaiting details from HCC	N/A	1,312.78	1,312.78	Live to be allocated
Hitchin	NHDC	12/02584/1 The Orchard And Anvil, 148 Nightingale Road, Hitchin, SG5 1QT Erection of 4 x 3 bedroom dwellings with 8 associated car parking spaces and ancillary works following demolition of former public house.	Not Listed	UU	Sustainable Transport Informally allocated to HCC Project: CM18	N/A	5,154.89	5,154.89	Live to be allocated
Hitchin	NHDC	13/00270/1 113 Cambridge Road, Hitchin, SG4 0JH Detached 4 bedroom dwelling utilising existing access to no.113.	14/03/2013	UU	Sustainable Transport Informally allocated to HCC Project: CM12 - awaiting details from HCC	N/A	1,288.72	1,288.72	Live to be allocated
Hitchin	NHDC	13/02637/1 10 Bridge Street, Hitchin, SG5 2DE 10 Bridge Street, Hitchin, SG5 2DE	11/11/2013	UU	Sustainable Transport Informally allocated to HCC Project Cycle Route 8	N/A	1,288.72	1,288.72	Live to be allocated
Hitchin	NHDC	14/02502/1 Land at 11 Lindsay Avenue, Hitchin, SG4 9JA Detached 3-bedroom dwelling together with two parking spaces and alterations to vehicular access from Lindsay Avenue	17/11/2014	UU	Sustainable Transport Informally allocated to HCC Project: CM12 - awaiting details from HCC	N/A	1,288.72	1,288.72	Live to be allocated

Table 5 - Live Contributions - Hitchin

Town: Hitchin Planning Obligation: TRO

TOWN/ AREA	NHDC/ HCC/ Parish recipient of funds	Details of Related Application - inc ref. No. proposal/address	Date of Agreement	Agreement Type	Benefits Secured	Repayment Date (if part or whole of sum not spent)	Amount Received	Balance remaining: to be allocated/Spent	Status
Hitchin	NHDC	15/00192/1 Hitchin Cricket and Hockey Ground, Lucas Lane, Hitchin, SG5 2JA Development A) Outline application for erection of 27 dwellings with access from Lucas Lane - details of scale, layout, design and landscaping are reserved; Development B) Full planning application for the provision of all weather sports pitch with 8 x 15m floodlight columns, replacement clubhouse, scoreboard/implement shed with changing facilities, widened access from Gaping Lane and provision of additional parking	17/03/2016	S106	Traffic Regulation Order To be applied towards dealing with parking and/or congestion issues on access roads leading to the development site. Deed is conditional upon grant of planning permission. Obligation is due prior to commencement of development. 10 year payback clause will apply.	08/05/2028	6,261.90	6,261.90	Live to be allocated
Hitchin	NHDC	15/01385/1 Hitchin Hospital, Talbot Street, Hitchin, SG5 2QU - Residential development of 18 dwellings comprising 3 x 3 bed dwellings, 14 x 4 bed dwellings and 1 x 5 bed dwelling together with associated garages and parking, landscaping and alterations to existing access from Talbot Street, all following demolition of existing buildings.	25/11/2015	S106	Traffic Regulation Order For off-site highways works in Oughton Head Lane such as removal of existing on-street parking and associated white-lining etc. 50% of contribution requested via invoice - Paid 07/11/16 Balance received on occupation of 10th dwelling	24/08/2028	2434.29 2891.43	5,325.72	Live to be allocated

Table 5 - Live Contributions -Hitchin

Town: Hitchin Planning Obligation: Waste and Recycling

TOWN/ AREA	NHDC/ HCC/ Parish recipient of funds	Details of Related Application - inc ref. No. proposal/address	Date of Agreement	Agreement Type	Benefits Secured	Repayment Date (if part or whole of sum not spent)	Amount Received	Balance remaining: to be allocated/Spent	Status
Hitchin	NHDC	15/00192/1 Hitchin Cricket and Hockey Ground, Lucas Lane, Hitchin, SG5 2JA Development A) Outline application for erection of 27 dwellings with access from Lucas Lane - details of scale, layout, design and landscaping are reserved; Development B) Full planning application for the provision of all weather sports pitch with 8 x 15m floodlight columns, replacement clubhouse, scoreboard/implement shed with changing facilities, widened access from Gaping Lane and provision of additional parking	17/03/2016	S106	Waste & Recycling To be applied to waste facilities serving the development	10 years from date of payment	2,781.36	2,781.36	LIVE TO BE ALLOCATED
Hitchin	NHDC	17/01496/1 Legion House,Paynes Park,Hitchin,SG5 1EH Residential development comprising 3-storey building to provide 3 x 1 and 9 x 2-bed flats together with all associated works and bin and cycle store following demolition of existing building	18/12/2017	UU	Waste & Recycling Index linking required as per details in Agreement		324.71	324.71	LIVE TO BE ALLOCATED

This page is intentionally left blank

**HITCHIN COMMITTEE
30 JUNE 2020**

***PART 1 – PUBLIC DOCUMENT**

TITLE OF REPORT: GRANTS & COMMUNITY UPDATE

REPORT OF THE POLICY & COMMUNITY ENGAGEMENT MANAGER

EXECUTIVE MEMBER: COMMUNITY ENGAGEMENT

COUNCIL OBJECTIVES: BE A MORE WELCOMING AND INCLUSIVE COUNCIL / BUILD THRIVING AND RESILIENT COMMUNITIES / RESPOND TO CHALLENGES TO THE ENVIRONMENT / ENABLE AN ENTERPRISING AND CO-OPERATIVE ECONOMY

1 EXECUTIVE SUMMARY

- 1.1 To advise the Committee on the current expenditure and balances of the Committee Grant budgets.
- 1.2 To bring to the Committee's attention recent requests received for Committee grant funding, made by community groups and local organisations.
- 1.3 To advise the Committee of the activities and schemes with which the Community Engagement officers have been involved in.
- 1.4 To bring to the Committee's attention some important community-based activities that will take place during the next few months.

2 RECOMMENDATIONS

- 2.1 That the Committee be recommended to consider allocating funding from their discretionary community budget towards the projects below.
- 2.2 **£1925** to Phase (Providing Help and Support in Education) to assist with the cost of providing mentoring sessions for young people as outlined in 8.1.1.
- 2.3 That the Committee be recommended to endorse the actions taken by the Community Engagement team to promote greater community capacity and well-being for Hitchin.

3. REASONS FOR RECOMMENDATIONS

- 3.1 To ensure the Committee is kept informed of the work of the Community Engagement Team.
- 3.2 This report is intended to inform Members of the financial resources available to the Committee. It draws attention to the current budgetary situation by assisting in the effective financial management of the Area Committee's budget. This ensures that all actions are performed in line with the Authority's Financial Regulations, the Council's Constitution, and the guidance of the existing Grants policy as agreed by Cabinet in January 2020.
- 3.3 The awarding of financial assistance to voluntary organisations and the use of discretionary spending allows the Committee to further the aims of the Council Plan.

4. ALTERNATIVE OPTIONS CONSIDERED

- 4.1. There are no alternative options being proposed other than those detailed within the text of this report. However, in the course of debate at committee, Members may wish to comment and offer additional views on any of the items included within this report.

5. CONSULTATION WITH RELEVANT MEMBERS AND EXTERNAL ORGANISATIONS

- 5.1 Consultation with Members has occurred in connection with the allocation of funds for Community Projects
- 5.2 Consultation with the respective officers and external bodies/groups has taken place regarding funding proposals for Committee Funds.

6. FORWARD PLAN

- 6.1 This report does not contain a recommendation on a key Executive decision and has therefore not been referred to in the Forward Plan.

7. BACKGROUND

- 7.1 With reference to the Council's Constitution, Section 9.3 Area Committees will include budgets for the purpose of providing grants and discretionary budgets that may be used within the area of the Committee for economic, social and environmental well-being. Under the current grant criteria there is no upper limit outlined for the amount of grant funding to be allocated which can be decided at the Committee's discretion.
- 7.2 Members are asked to note the information detailed in Appendix 1. Hitchin Area Committee Budget Spread sheet, which relates to the Area Committee budget balances for 2020/21. The spreadsheet also details pre-allocated sums carried forward from the previous financial years, including balances and past expenditure.

8. RELEVANT CONSIDERATIONS

8.1 Grant Applications

8.1.1

Applicant Project	Phase (Providing Help and Support in Education) Providing six 30-minute mentoring sessions for 34 young people.
Sum requested	£1925
Total project cost	£3570
Match funding	£1645
Previous support	£1500 in 2015 towards support groups for young people at risk of self-harm.
NHDC Policy met	Yes
Council objective:	Build thriving and resilient communities

Phase was established in 2002 and is a registered charity which aims to support the development of wellbeing in young people aged 5-18. Phase prides itself on being there for young people, to provide support, encouragement and to equip them for life.

The three key aims of Phase are:

- Promote wellbeing for all young people.
- Prevent young people from developing issues.
- Support those young people experiencing a mental health difficulty.

This grant application is to enable Phase to provide six 30-minute virtual mentoring sessions to 34 secondary school age children across Hitchin. Those in receipt of mentoring may be suffering from social isolation, increased mental health struggles, loneliness, anxiety and other issues as a result of the COVID-19 pandemic.

The group are requesting £1925. Under the current grant criteria members are at liberty to award any amount they wish up to the available budget as outlined in Appendix 1.

8.2 Community Engagement and update on Previous Grants awarded

8.2.1 Policy and Community Engagement Team

The team have been continuing to engage and network with local community groups and initiatives. This involved:

- Supporting various district wide Network Groups such as Youth Action, Food Provision, Homelessness Stakeholders and Green and Growing.
- Attending virtual Zoom meetings with Hitchin Food Provision Team to facilitate collaborative working between Food Banks/Hitchin Partnership/Feed Up Warm Up (FUWU).

- Advising on grant applications from Hitchin Food Provision Team, Phase Hitchin, Need Project, North Herts Talking Newspaper, Home-Start Hertfordshire, Open Art Box CIC, Hitchin BID Pride Event and Hitchin Food Rescue Hub.
- Continually staffing the Healthy Hub line and answering calls on varying topics such as food provision, financial support, business grants, nursery provision for key workers children etc.
- Creating an Excel database of current food providers and COVID-19 Mutual Aid groups across the district of North Herts.
- Continually sharing information on social media such as COVID-19 Mutual Aid groups, Healthy Hub info, CVS bulletins and food bank updates.
- Liaising with Settle regarding COVID-19 scenario and responses document.
- Sharing external funding sources with Councillors, Community Centres, Hospices, Food Providers, Churches, Charities and many more community contacts.
- Liaising with food providers on the Westmill Estate in Hitchin to ensure a coordinated approach.
- Discussing potential community venues in Hitchin with the commercial team.
- Sharing details of Hitchin Youth Trust's Family Support Grants with all attendees of our North Herts Youth Action Network Group.
- Initiating discussions about Holocaust Memorial Day and the High Sheriff's visit 2021 and what format we would like these to take.
- Assisting with promotion materials for the COVID-19 Community Support Fund.
- Discussing COVID-19 related funding agreements with Hitchin Food Rescue Hub and Hitchin Food Provision Team.
- Helping with the running of Hitchin's first virtual Councillors' Surgery via Zoom.

8.2.2 Update on 8th Oughton Scout Group

NHDC provided 8th Oughton Scout Group with £712 grant funding at the June 2019 meeting to support their litter picking projects and leisure activities.

Since receiving the funding, the group have purchased 25 litter pickers and 8 bag holders as well as 10 foam balls of varying sizes. The remaining funding will be spent on gardening gloves for juniors.

The Scouts had planned to take part in Hitchin's litter pick in March which was cancelled due to COVID-19. Scouts confirmed that litter picking will be a key activity when they can get out and about again later in the year and they will promote the kit to other groups.

Erica Lang sent some photos from litter picking that the Scouts did on the Westmill Estate in Autumn and of some more recent activities during lockdown. Erica explained that the Scout Leaders are using Zoom so that the group can continue to meet, and the children are enjoying this opportunity.

8.3 Highways Matters

8.3.1 This section is included within the community update report for each committee cycle to facilitate debate and enable appropriate feedback on any of the proposed or listed Highways related schemes.

8.3.2 Any new proposals or revised schemes will be forwarded to the respective Herts County Councillor for consideration who will in turn report back and advise the Committee accordingly.

9. LEGAL IMPLICATIONS

9.1 The Area Committees have delegated power under section 9.8.1 (a) & (b) to allocate discretionary budgets and devolved budgets within the terms determined by the Council and outlined in the current Grant Policy agreed by Cabinet in January 2020. Section 9.8.2 (h) of the Constitution in respect of Area Committees' Terms of Reference provides that they may: "establish and maintain relationships with outside bodies/voluntary organisations operating specifically with the area including, where appropriate, the provision of discretionary grant aid/financial support etc. but excluding grants for district-wide activities".

9.2 Chapter 1, s1-8 of the Localism Act 2011 provides a General Power of Competence which gives local authorities the powers to do anything provided that it is not specifically prohibited in legislation.

9.3 Section 137 of the Local Government Act 1972 provides specific authority for the Council to incur expenditure on anything which is in the interests of and will bring direct benefit to its area. This includes a charity or other body operating for public service.

10. FINANCIAL IMPLICATIONS

10.1 As outlined in Appendix A Committee budget 2020/21.

10.2 There was no carry forward budget from 2019/20 and the base budget for the 2020/21 financial year remains at £11,000.

10.3 Thus far Hitchin committee has provided **£2,640** grant funding from the 2020/21 budget leaving **£8,360** to utilise for the remainder of the financial year.

10.4 The grant funding applied for in this round is **£1,925**. If Councillors agreed this grant, there would be **£6,435** remaining of the Hitchin Committee budget.

11. RISK IMPLICATIONS

11.1 There are no relevant risk entries that have been recorded on Pentana Risk, the Council's performance and risk system. Individual events should have their own risk assessments in place to mitigate any health and safety issues. Whenever a request for grant funding for equipment is received, the recipient of the funding will be advised to obtain insurance for the item to avoid a repeat request for funding in the event of the equipment being stolen or damaged. There are no pertinent risk implications for the Authority associated with any items within this report.

12. EQUALITIES IMPLICATIONS

12.1. In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2. Area Committee funding is awarded to community groups that clearly demonstrate positive impact on the community and wider environment. The projects outlined in this report seek to advance equality of opportunity and foster good relations. For example, young people in particular will be the targeted beneficiaries of opportunity as per the application outlined in 8.1.1.

13. SOCIAL VALUE IMPLICATIONS

13.1. The Social Value Act and "go local" requirements do not apply to this report.

14. ENVIRONMENTAL IMPLICATIONS

14.1. There are no known Environmental impacts or requirements that apply to this report.

15. HUMAN RESOURCE IMPLICATIONS

15.1 There are no pertinent Human Resource implications associated with any items within this report.

16. APPENDICES

16.1 Appendix 1 - 2020/21 financial year budget sheet.

17. CONTACT OFFICERS

17.1 Author: Katie Staddon, Assistant Community Engagement Officer
Email: katie.staddon@north-herts.gov.uk ext.4220

Contributors: Reuben Ayavoo, Policy & Community Engagement Manager
Email: reuben.ayavoo@north-herts.gov.uk ext. 4212

Anne Miller, Assistant Accountant
Email: Anne.Miller@north-herts.gov.uk ext. 4374

Yvette Roberts, Legal Officer
Email: Yvette.roberts@north-herts.gov.uk ext. 4310

Kerry Shorrocks, Corporate Human Resources Manager
Email: Kerry.shorrocks@north-herts.gov.uk ext. 4224

Tim Everitt, Performance & Risk Officer
Email: tim.everitt@north-herts.gov.uk ext. 4646

Georgina Chapman, Trainee Policy Officer
Email: georgina.chapman@north-herts.gov.uk ext. 4121

18. BACKGROUND PAPERS

- 18.1 Review of Policies and Procedures for Financial Assistance to Voluntary and Community Organisations, November 2002.
- 18.2 Review of Grant Policy Cabinet January 2020.

This page is intentionally left blank

HITCHIN AREA COMMITTEE BUDGET 2020/21

SUMMARY/ TOTALS 2020/21	Funding	Allocated	Spent	Outstanding	Unallocated Budget					
Central Area Grants	£11,000	£2,640	£2,640	£0	£8,360					
Total	£11,000	£2,640	£2,640	£0	£8,360					

DEVELOPMENT BUDGETS

Central Area Grants	Funding		Project	Allocated	Date Allocated	Spent	Outstanding	Unallocated Budget	Comments
2020/21 Base Budget	£11,000		Tilehouse Counselling	£640	30/04/2020	£640	£0		
			Hitchin Food Provision Team	£2,000	11/05/2020	£2,000	£0		
							£0		
							£0		
							£0		
Total	£11,000			£2,640		£2,640	£0	£8,360	

This page is intentionally left blank